



JUL 3 0 2010

DepEd MEMORANDUM
No. **341**, s. 2010

**YOUTH ENTREPRENEURSHIP AND COOPERATIVISM IN SCHOOLS
(YECS) PROGRAM AWARDS FOR SCHOOL YEAR 2010-2011**

To: Regional Directors
Schools Division/City Superintendents
Heads, Public Secondary Schools

1. The Department of Education (DepEd), through the Center for Students and Co-Curricular Affairs (CSCA) will conduct the Search for Model YECS Organizations and Effective Management Committees for School Year 2010-2011 pursuant to DepED Order No. 55, s. 2002 (Revitalized Youth Entrepreneurship and Cooperativism in Schools Program) and DepED Order No. 56, s. 2005, (Revised Implementing Guidelines on the Operation of the Youth Entrepreneurship and Cooperativism in Schools Program).
2. The search aims to achieve the following objectives:
 - a. Recognize exemplary implementers of the YECS Program in the school level; and
 - b. Promote the YECS Program and enhance its implementation at the grassroot level..
3. The search is open to all public and private secondary schools which have implemented the YECS Program from June 2010 to March 2011.
4. The contest guidelines and the evaluation instrument of the search are contained in Enclosure Nos. 1 and 2, respectively.
5. All Regional Directors and Schools Division/City Superintendents are encouraged to support this activity. Expenses relative to this activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. All Education Supervisors handling the YECS Program in the regions and divisions shall be the coordinators for the search in their respective areas of responsibility.
7. For queries, please coordinate with the DepEd-CSCA Executive Director Joey G. Pelaez at telefax nos. (02) 636-3603/(02) 631-8495 or contact him at e-mail address: **www.deped-csca.com**.
8. Immediate and wide dissemination of this Memorandum is desired.

BR. ARMIN A. LUISTRO FSC
Secretary



Encl.:

As stated

Reference:

DepEd Memorandum: No. 312, s. 2009

DepEd Order: (Nos. 55, s. 2002 and 56, s. 2005)

To be indicated in the Perpetual Index
under the following subjects:

CONFERENCES
ORGANIZATIONS PROGRAMS
SEARCH
STUDENTS
WORKSHOPS

Sally: YECS 2010
July 16, 2010

YOUTH ENTREPRENEURSHIP AND COOPERATIVISM IN SCHOOLS (YECS) PROGRAM

YECS AWARDS SY 2010-2011

(Search for the Model YECS Organizations and Effective Management Committees)

GUIDELINES

1. *Participants/Coverage*

The Search is open to all public and private secondary schools implementing the Youth Entrepreneurship and Cooperativism in Schools (YECS) Program. It shall cover the period from June 2010 to March 2011 YECS implementation.

2. *Contest Categories*

There shall be two search categories, namely; Model YECS Organizations and Effective Management Committees. The Management Committees (School, Division and Regional Level) of the winning YECS Organization shall automatically be considered the winners in the second category for which a corresponding recognition will be given.

3. *Screening and Selection Process*

Selection shall be done in the division and national levels only to provide for equal opportunities to all divisions to be represented.

a. *Division Search*

The Schools Division Superintendent through the Division Education Supervisor handling the YECS Program in the province or city with existing YECS Program shall organize a search.

The Schools Division Superintendent shall chair the Division Selection Committee of not more than five (5) members including the Chair, composed of the Division Education Supervisor handling YECS, another Division Supervisor, and one representative each from the Department of Trade and Industry (DTI), Cooperatives Development Authority (CDA) and the private sector.

The winner shall represent the Division in the National Search. A certification as to the conduct of the Division Search and the result thereof shall accompany all documents, papers, CDs and other supporting documents submitted by the winning YECS Organization which must be forwarded by the Division YECS Coordinator/TLE Supervisor to the DepED Center for Students and Co-Curricular Affairs.

b. *National Search*

A National Search Committee shall be composed of representatives from the national offices of the Department of Education, Department of Trade and Industry, Cooperatives Development Authority, including two (2) private involved in entrepreneurship development.

The National Search Committee shall initially choose sixteen (16) finalists from among the entries.

All finalists, represented by two (2) YECS Student-Officers, one (1) School-Based Moderator and the School Head, are required and authorized to attend the Teen Negosyo and register as participants.

During the Teen Negosyo, the finalists shall present their respective YECS implementation to a panel of judges composed of representatives from the organizers.

There shall be four (1) winners of the search, one for each cluster as follows:

Luzon A	-	Regions I, II, III and CAR
Luzon B	-	Regions IV-A, IV-B, V and NCR
Visayas	-	Regions VI, VII and VIII
Mindanao	-	Regions IX, X, XI, XII and CARAGA

4. Judging

All entries shall be judged based on the enclosed Evaluation Instrument.

Judging shall be through documents, pictorial reports, certifications, webpage, compact discs, DVDs and other materials and other proof necessary.

Ocular inspection of the YECS Organization may be undertaken whenever necessary and possible.

5. Awarding Ceremonies

Awarding shall take place during the Teen Negosyo.

6. Timetable of Activities

2010

July	-	Issuance of DepED Memorandum/Dissemination
August	-	Launching during the Teen Negosyo

2011

June 20-24	-	Submission of Entries to the Division Office
June 27-30	-	Screening and Selection of the Division Winner
July 1-8	-	Submission of Division Winners to the National Screening Committee
July 11-15	-	Screening and Selection of the National Finalists
August	-	Panel Presentation and Selection of Winners
	-	Awarding Ceremonies

**YOUTH ENTREPRENEURSHIP AND COOPERATIVISM IN SCHOOLS (YECS) PROGRAM
YECS AWARDS SY 2010-2011**

EVALUATION INSTRUMENT

CRITERIA	POINTS ALLOTTED	POINTS GIVEN
I. ORGANIZATION	20	
A. Establishment of YECS	8	
1. Submitted a Letter of Intent	1	
2. Submitted a YECS Comprehensive Implementation Plan consisting of a YECS Training Plan and a YECS Business Plan	3	
3. Submitted YECS By-Laws	3	
4. The establishment of YECS was approved by the Schools Division Superintendent.	1	
B. Recruitment and Screening System of YECS	8	
1. Application Forms as prescribed were accomplished with signed consent of parents or guardians and submitted by interested applicants.	2	
2. School-based Moderator conducted an interview of applicants.	2	
3. Selected applicants accomplished Membership Forms as prescribed with parental consent as to monetary contributions and a certification as to training on cooperativism and entrepreneurship.	2	
4. A minimum of 32 members composed the YECS membership distributed to at least 8 members per year level.	2	
C. Election of Officers/Turn-Over of Responsibilities	4	
1. The election of officers was held in accordance with the YECS By-Laws.	1	
2. The election of officers for the next school year was held in the first week of March.	1	
3. A proper turn-over of responsibilities was conducted.	2	
II. TRAININGS AND ACTIVITIES CONDUCTED/ATTENDED	20	
A. Required Trainings	12	
1. The YECS Training Plan was approved by the School Head.	2	
2. School-based theoretical training on entrepreneurship and cooperativism, and the YECS membership training were conducted in April thru July.	6	
3. The YECS Organization attended the Teen Negosyo.	4	
B. Required Activities	4	
1. The YECS Organization implemented activities in accordance with the approved plan of action pursuant to the synchronized schedule of activities.	2	
2. The YECS Organization held general meetings of members once a week.	2	
C. Other Trainings and Activities	4	
1. The YECS Organization conducted and/or attended other related trainings.	2	
2. The YECS Organization conducted and/or attended other related activities.	2	
III. BUSINESS ACTIVITIES AND OPERATIONS	30	
A. Business Plan	5	

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CRITERIA	POINTS ALLOTTED	POINTS GIVEN
1. The School Head approved the Business Plan.	2	
2. The Business Plan was properly implemented.	3	
B. Actual Business Operations	25	
1. The business activities complied with pertinent laws, ordinances and DepED guidelines.	2	
2. The business was run by the YECS Members.	3	
3. Record-keeping, disbursements and accounting of funds were done by the YECS members.	2	
4. The capital or seed money came from the YECS members or sourced from donations and solicitations.	2	
5. The School YECS Fund was deposited in a nearest government depository bank for the account of the YECS under the name of the school.	2	
6. All YECS members were given hands-on duties and assignments pertinent to the business during their respective vacant and available time.	3	
7. Net income was shared every month in accordance with the proportion stated in the guidelines.	3	
8. Daily transactions related to the operations of YECS were recorded in the book of accounts.	2	
9. Sales invoices, official receipts were kept and filed to support liquidation of expenses.	2	
10. Audited Monthly and annual financial reports were prepared, submitted and posted in the school's bulletin board.	2	
11. Disbursement of funds and bank withdrawals were supported by resolutions.	2	
IV. INNOVATIONS, CREATIVITY AND INITIATIVE	10	
A. Innovations and Creativity	7	
1. New ideas and processes were introduced and adopted to develop YECS.	3	
2. The YECS used ICT in its organization and business.	2	
3. The YECS made use of Social Networking Sites and other internet implements for its activities and business.	2	
B. Other Activities Initiated	3	
V. OVERALL IMPACT	20	
A. Social Impact	6	
1. The YECS has produced members who have engaged in their own business.	2	
2. The YECS has financially assisted the YECS members and his/her family.	2	
3. The YECS has extended services to the community.	2	
B. Economic impact	3	
1. The YECS offers cheaper and affordable products and services	1	

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EVALUATION INSTRUMENT

CRITERIA	POINTS ALLOTTED	POINTS GIVEN
2. The YECS offers quality products and services.	1	
3. The products and services offered are always available.	1	
C. Profitability and Diversification of Business	3	
1. The net income of YECS is increasing periodically.	2	
2. The YECS has diversified in its business activities.	1	
D. Publication of YECS in Magazines or Papers	3	
1. The efforts of the YECS have been recognized and featured in national papers or magazines.	2	
2. The efforts of the YECS have been recognized and featured in local papers or magazines.	1	
E. Strong Network and Partnership with Other Organizations	2	
1. The YECS has established strong partnership with government agencies.	1	
2. The YECS has established strong partnership with private organizations and companies.	1	
F. Recognition/Awards Received from Outside DepED	3	
1. The YECS has received a recognition/award in the national level.	2	
2. The YECS has received a recognition/award in the local level.	1	

Important: Please submit papers, documents, pictures or others supporting compliance, presence or performance vis-à-vis the criteria indicated herein. All papers, documents, pictures and others should be duly certified as true and correct by the School Head, Education Supervisor concerned and other proper authorities.